

## NOTICE OF 13TH ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN** that the 13th Annual General Meeting (AGM) of members of First HoldCo Plc will be held at the Grand Ballroom, Oriental Hotel, 3 Lekki - Epe Expressway, Victoria Island, Lagos on Thursday, May 22, 2025, at 10a.m. or so soon thereafter to transact the following:

### Ordinary Business:

1. To receive the audited accounts for the financial year ended December 31, 2024, together with the reports of the Directors, Auditor, Board Appraisers and Audit Committee thereon.
2. To declare a dividend.
3. To authorize the Directors to fix the remuneration of the Auditor.
4. To disclose the remuneration of Managers of the Company.
5. To elect members of the Statutory Audit Committee.

### Notes:

#### 1. PROXY

A member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote in his stead. A proxy also need not be a member. All instruments of proxy must be duly stamped at the Stamp Duties Office and deposited at the Registered Office of the Company or the office of the Registrars, Meristem Registrars & Probate Services Limited, 213, Herbert Macaulay Way, Adekunle, Yaba, Lagos, Nigeria, not later than 48 hours before the time for holding the meeting. If the proxy form is executed by a corporate body, the proxy form should be sealed with its common seal.

Where a shareholder who has appointed a proxy attends the meeting and he/she elects to vote through any of the channels provided by the Company and not through the appointed proxy, such shareholder must communicate this in writing to the Company Secretary prior to the commencement of the meeting. In such circumstances, the proxy will not be entitled to vote.

#### 2. DIVIDEND

If the proposed dividend recommended by the Directors is approved by members at the AGM, the dividend will be payable on Friday, May 23, 2025, to members whose names appear in the Register of Members at the close of business on May 12, 2025. Shareholders who have completed the e-dividend Mandate forms will receive direct credit of the dividend into their bank accounts.

#### 3. CLOSURE OF REGISTER OF MEMBERS

In accordance with Section 114 of Companies and Allied Matters Act, 2020 (CAMA), please note that the Register of Members and Transfer Books of the Company will be closed from May 13-14, 2025 (both dates inclusive) to enable the Registrars update records in preparation for the payment of dividend.

#### 4. E-DIVIDEND MANDATE

Shareholders are kindly requested to update their records and advise Meristem Registrars & Probate Services Limited of their updated records and relevant bank accounts for payment of their dividends. Detachable forms in respect of mandate for e-dividend payment, and shareholder data update are attached to the Annual Report for convenience. The forms can also be downloaded from the Company's website at [www.first-holdco.com](http://www.first-holdco.com) or from Meristem Registrars & Probate Services

Limited's website at [www.meristemregistrars.com](http://www.meristemregistrars.com)

The duly completed form should be delivered to Meristem Registrars & Probate Services Limited, 213, Hebert Macaulay Way, Adekunle, Yaba, Lagos, Nigeria.

#### 5. UNCLAIMED DIVIDEND WARRANTS

Shareholders are hereby informed that some dividend warrants have been returned to the Registrars as unclaimed, while some have neither been presented for payment nor to the Registrars for revalidation.

Affected members are by this Notice advised to contact the Registrars, Meristem Registrars & Probate Services Limited, 213, Hebert Macaulay Way, Adekunle, Yaba, Lagos, Nigeria.

#### 6. STATUTORY AUDIT COMMITTEE

In accordance with Section 404 (6) of CAMA, a shareholder may nominate another shareholder for appointment to the Audit Committee. Such nomination should be in writing and must reach the Company Secretary not less than 21 days before the AGM. The Companies and Allied Matter Act (CAMA), Code of Corporate Governance of the Financial Reporting Council, Securities and Exchange Commission (SEC) Guidelines and Central Bank of Nigeria (CBN) Corporate Governance Guidelines respectively, indicate that some of the members of the Audit Committee should have basic financial literacy and be knowledgeable in internal control processes.

In view of the above, we therefore request that nominations be accompanied by a copy of the nominee's Curriculum Vitae. The Curriculum Vitae of eligible candidates will be posted on the Company's website before the date of the meeting.

#### 7. RIGHT OF SHAREHOLDERS TO ASK QUESTIONS

Pursuant to Rule 19.12 (c) of the Nigerian Exchange Limited's Rulebook 2015, please note that it is the right of every shareholder to ask questions not only at the meeting but also in writing prior to the meeting. We urge that such questions be submitted to the Company Secretariat not later than two weeks before the date of the meeting.

#### 8. LIVE STREAMING OF THE AGM

The AGM will be streamed live online. This will enable Shareholders and other relevant Stakeholders who will not be attending the meeting physically to also be part of the proceedings. The link for the live streaming will be made available on the Company's website: [www.first-holdco.com](http://www.first-holdco.com) and by the Registrar, in due course.

### BY ORDER OF THE BOARD



Adewale L.O Arogundade  
**Company Secretary**  
 FRC/2014/NBA/00000006810  
 35 Marina, Lagos

**Dated the 21st day of March 2025**